

BURES JOINT SPORTSGROUND COMMITTEE

Mrs Jenny Wright
Clerk to Sports Ground Committee
38 The Paddocks
Bures
CO8 5DF
Tel: 01787 227750
Email: buresparishcouncils@gmail.com

Notice of Sportsground Committee Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on Thursday 9th September 2021 at the Garrad Room, Bures Community Centre at 7.30pm.

AGENDA

1. **Apologies for absence** – to note specific reason if absent from meeting
2. **Register of Interests and Dispensation Requests**
To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests
3. **Public Forum**
15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chairman. The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
4. **Minutes**
Minutes of the meeting of 8th July 2021 to be confirmed and signed as a correct record (previously circulated).
5. **Matters relating to visitor increase to area**
 - a) To report on ASB issues and Suffolk Kestrel Team visits
 - b) To report on Joint Police & EA event and to follow up on any matters raised
 - c) To report on EA dangers of swimming in river
 - d) To report on follow up matters from previous meeting
 - i) Cricket Club rope barrier
 - ii) Advisory signs for removing litter
 - iii) BBQ sign,
 - iv) Waste bins re-positioned
 - e) To report on offer of Police CCTV and offer of Warden funding
 - f) To discuss extending portaloos hiring season
 - g) Refreshment sales update
6. **Fenced play area**
 - a) Extra gate and to discuss need for slabs
 - b) Seating for outside of area
 - c) Relocation of oak post plus 2 plaques
 - d) Relocation of Beacon

7. **Matters arising which do not appear elsewhere on the agenda**
 - a) Cricket club net areas – removal of concrete
 - b) To report on progress of CIL application for replacement of A – B Climber/trampoline
 - c) Tennis court noticeboard upgrade
 - d) To consider amending use of skateboards and cycles on the tennis courts
 - e) Refurbishment of old roundabout
 - f) To report on removal of paper banks and tidy up of area
 - g) Review of paddleboarding at recreation ground
 - h) Clarification of landing stage ownership

8. **Finance**
 - a) Finance & Budget Monitoring Report – circulated
 - b) To note bank reconciliation report and verifying bank statements – circulated
- to be signed by Chairman and non-signatory member
 - c) To note midyear HMRC VAT claim submitted and received
 - d) To note Clerk/RFO role advertised and closing date for interests extended to
1st September – to discuss interests put forward

9. **Audit matters**
 - a) To note waiting on External Auditors approval of 2020/21 Accounting Statements
 - b) To note Internal Audit Review meeting to be held 4th October
– Cllr Pentney and Cllr Monk to attend with Clerk and Internal Auditor

10. **Correspondence**

Bures Cricket Club insurance schedule received and held on file

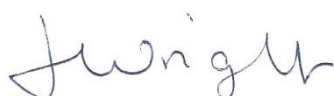
11. **Events**
 - a) 2021-22 event dates circulated and noted. All booking hire forms and insurance details held on file.
 - b) To note agreement for Vitalina Ice Cream Ltd to trade at Coracle Regatta and Macmillan Mighty Hike 2020/21.
 - c) RST SC2 event booked 11th September – all day event – portaloos booked
 - d) Macmillan Mighty Hike event – 2022 30th July – 4 days requested

12. **Sports Ground Inspections**
 - a) Councillor's report – Cllr Welch
 - b) To report on items raised from previous inspections – adult exercise cross trainer equipment repair, damaged picnic table, damaged lifebelt casing, broken glass removed, groundsman shed rear board repair, youth shelter graffiti to be painted over, skateboard ramp graffiti cleaned – to be painted over

13. **To report on Contract works:**
 - a) To report on works completed: grass cutting, grounds maintenance
 - b) Operational Inspection reports - circulated

14. **Brief information & exchange for next agenda items**

15. **Date of next meeting:** Thursday 11th November 2021 – to be held at Bures Community Centre, Nayland Road at 7.30pm
Future dates booked 2022: 13th January, 10th March, 12th May, 14th July, 15th September



Mrs Jenny Wright

Clerk to Bures Sports Ground Committee, 1st September 2021