

BURES JOINT SPORTSGROUND COMMITTEE

Mrs Jenny Wright
Clerk to Sports Ground Committee
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Notice of Sportsground Committee Meeting

Please note this is a Virtual Meeting

Members of the Public should contact the Clerk to arrange an invitation to join

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on Thursday 11th March 2021 at 7.30pm.

AGENDA

1. **Apologies for absence** – to note specific reason if absent from meeting
2. **Register of Interests and Dispensation Requests**
To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests
3. **Public Forum**
15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chairman. The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
4. **Minutes**
Minutes of the meeting of 14th January 2021 and the Extraordinary meeting of 18th February 2021 to be confirmed and signed as correct records (previously circulated).
5. **Covid-19**
 - a) Guidance updates for managing outdoor playareas and gyms - circulated
 - b) Sanitiser station and appropriate signs
 - c) Re-opening of outdoor gym and tennis courts

6. Matters arising which do not appear elsewhere on the agenda

- a) Skateboard ramp refurbishment
- b) Refurbishment of old roundabout
- c) Home Stable Field lease agreement
- d) Cricket club net areas
- e) Toilet provision
- f) Replacement of A – B Climber
- g) Clarification of landing stage ownership
- h) Pikes Marsh play area maintenance and land transfer
- i) Clothing banks – additional banks

7. Generating Income

- a) Follow up on Expressions of Interest for refreshment sales
- b) Electricity supply for refreshment vehicle
- b) Options for pop-up businesses
- c) Tariffs for smaller and larger events
- d) Proposal for Fees and Conditions Notice
- e) Terms of Reference to reflect generating income

8. Finance

- a) Finance & Budget Monitoring Report – circulated
- b) To note bank reconciliation report and verifying bank statements – circulated
- to be signed by Chairman and non-signatory member
- c) To agree renewal of insurance policy with Came & Co.
- d) To note additional costs of zip wire cable repair

9. Fencing/trampoline project

- a) To report on progress – grant claims, signs, matting edge, gate lock
- b) To report on paving area
- c) To discuss relocation of oak post
- d) To discuss relocation of Beacon

10. Correspondence

- a) Suffolk Police letter of support for summer 2021
- b) Dog incident at sportsground reported and dealt with by Suffolk Police

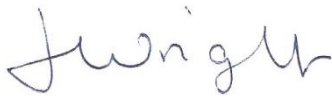
11. Events

- a) 2020-21 event dates circulated and noted.
- b) To note Macmillan Mighty Hike event confirmed for 31st July 2021
- c) To note BMF 2021 cancelled

12. Sports Ground Inspections

- a) Councillor's report – Cllr L Norton
- b) To report on items raised from previous inspections – BBQ slabs, tennis court signs, side gate at main entrance repair

13. **To report on Contract works:**
 - a) To report on works completed: grass cutting, grounds maintenance
 - b) Operational Inspection reports - circulated
 - c) To note the Routine Inspector Course re-scheduled for 15th April 2021
14. **Brief information & exchange for next agenda items**
15. **Date of next meeting:** Thursday 13th May 2021 – to be held either virtually or at the Committee Room, Bures Community Centre, Nayland Road at 7.30pm
Future dates booked 2021: 8th July, 9th September, 11th November



Mrs Jenny Wright
Clerk to Bures Sports Ground Committee
4th March 2021