

# BURES JOINT SPORTSGROUND COMMITTEE

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## Notice of Sportsground Committee Meeting

### Please note this is a Virtual Meeting

Members of the Public should contact the Clerk to arrange an invitation to join

**The Press & Public are welcome to attend**

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on Thursday 14<sup>th</sup> January 2021 at 7.30pm.

### AGENDA

- 1. Apologies for absence** – to note specific reason if absent from meeting
- 2. Register of Interests and Dispensation Requests**  
To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests
- 3. Public Forum**  
15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chairman. The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
- 4. Minutes**  
Minutes of the previous Committee meeting of 12<sup>th</sup> November 2020 to be confirmed and signed as a correct record (previously circulated).

- 5. Covid-19**
  - a) Guidance updates for managing outdoor playareas and gyms - circulated
  - b) Regular disinfecting of play equipment on both playareas
  - c) Re-opening of outdoor gym and tennis courts - noted
  
- 6. Matters arising which do not appear elsewhere on the agenda**
  - a) Skateboard ramp refurbishment
  - b) Refurbishment of old roundabout
  - c) Home Stable Field lease agreement
  - d) Cricket club net areas
  - e) Toilet provision
  - f) Clothing bank recycling
  - g) Clarification of landing stage ownership
  - h) Pikes Marsh play area
    - i) Extra CCTV signs
    - j) BBQ slabs
  
- 7. Fencing/trampoline project**
  - a) To report on progress of project
  - b) To report on paving area at side gate entrance
  - c) Laurel hedge tidy
  
- 8. Paddle boarding**
  - a) To discuss proposals put forward for paddle boarding ventures
  
- 9. Correspondence**
  - a) Concerns raised on brightness of football floodlights
  - b) Sport England Active Places Data Platform updated online
  - c) Routine Inspector Course, 24<sup>th</sup> February at Elmswell – Nigel Norton attending
  
- 10. Finance**
  - a) Finance & Budget Monitoring Report – circulated
  - b) To note bank reconciliation report and verifying bank statements – circulated  
- to be signed by Chairman and non-signatory member
  - c) To discuss how to generate income
  - d) To discuss quotation for full service of zip wire
  - e) To note Locality Award CCTV contribution received
  - f) To note recycling centre contributions received
  
- 11. Audit matters**
  - a) To report on Internal Audit Review held 23<sup>rd</sup> November
  - b) To note an External Audit Review agreed to be undertaken for 2021/21
  
- 12. Events**
  - a) 2020-21 event dates circulated and noted.
  - b) To note Macmillan Mighty Hike event confirmed for 31<sup>st</sup> July 2021

**13. Sports Ground Inspections**

- a) Councillor's report – Cllr Monk
- b) To report on items raised from previous inspections – circular table bolts, tennis court signs, see saw bearings

**14. Annual Play Inspection**

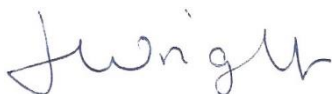
- a) To report on findings from play inspection and any follow up – seat shackles, projecting bolts, damaged zip wire cable, Pikes Marsh gate padlock and fencing, replacement of A to B Climber
- b) To note 2021 annual inspection booked via The Play Inspection Company

**15. To report on Contract works:**

- a) To report on works completed: grass cutting, grounds maintenance
- b) Operational Inspection reports - circulated
- c) To report on glyphosate alternatives follow up

**16. Brief information & exchange for next agenda items**

- 17. Date of next meeting:** Thursday 11<sup>th</sup> March 2021 – to be held either virtually or at the Committee Room, Bures Community Centre, Nayland Road at 7.30pm  
Future dates booked 2021: 13<sup>th</sup> May, 8<sup>th</sup> July, 9<sup>th</sup> September, 11<sup>th</sup> November



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7<sup>th</sup> January 2021