

BURES SPORTSGROUND COMMITTEE

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Notice of Sportsground Committee Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on Thursday 14th March 2024 in the Garrad Room, Bures Community Centre at 7.30pm.

AGENDA

1. **Apologies for absence**
2. **Register of Interests and Dispensation Requests** To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests
3. **Public Forum** 15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chair. The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
4. **Minutes** Minutes of the meeting of 11th January 2024 to be confirmed and signed as a correct record (previously circulated).
5. **Matters arising** which do not appear elsewhere on the agenda
 - a. Increasing access to the Skateboard Facility
 - b. Spring Litter Pick – Saturday 23rd March
 - c. To note Terms of Reference 2021
6. **Car Park**
 - a. Car Park quote – tarmac and repair
 - b. Fencing – agree quote

- c. Hobby Horse
- d. Plug-in Suffolk EV Charging
- 7. **Football Club Matters**
- 8. **Cricket Club Matters**
- 9. **Tennis Club Matters**
 - a. LTA membership
- 10. **Correspondence**
 - a. Ladder for wild swimmers
 - b. Wedding Parking – July
 - c. Parking incidents/requests for CCTV – Accidents not reported
 - d. Noah’s Ark skip
 - e. Dog Training on the Sports Courts
- 11. **Events / Bookings**
 - a. BMF 2023 Hire form – Finalise and agree
- 12. **Insurance**
 - a. Renewal - May 2024
- 13. **Finance**
 - a. Finance & Budget Monitoring Report – circulated
 - b. Budget 2024/25
 - c. To note bank reconciliation report and verifying bank statements – circulated to be signed by Chairman and non-signatory member.
 - d. Standing Orders & Financial Regulations – To be reviewed May 2024
 - e. Precept
- 14. **Sports Ground Inspections and maintenance**
 - a. Councillor’s report – Cllr Norton

- b. To report on items raised from previous inspections.
- c. Play inspection report
- d. Bin
- e. Tractor shed roof
- f. Noticeboard
- g. Maintenance checks
- h. Volunteer jobs

15. To report on Contract works

- a. To report on works completed: grass cutting, grounds maintenance
- b. Operational Inspection reports - circulated

16. Brief information & exchange for next agenda items

Date of APM: 25th March 2023 at 7pm

Date of next meetings: 9th May 2024 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future dates booked: 11th July 2024, 12th September 2024, 14th November 2024, 9th January 2025

Signed: *Georgie Turner*

Dated: 06.03.2024