

Bures St Mary Parish Council

Clerk: Mrs J. Wright

38 The Paddocks

Bures CO8 5DF

Tel: 01787 227750

Email: buresparishcouncils@gmail.com

Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 16th September 2021 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021** (BPAP)

1. Community spirit and communication (i. Mental Health and Well-being, ii.COVID-19, iii. Parish Council communication with residents)

2. Environment (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition Group, iv. Speeding/Road safety, v. Parking, vi. Climate and Nature Actions, vii. Empty Property eyesores, viii. Extension to AONB, ix. Flooding issues)

3. Community Assets, services and enterprise (i. Recreation Ground, ii. Cemetery, iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities, vi. Superfast broadband)

4. Neighbour Hood Plan

AGENDA

1. **Apologies for Absence** – To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes**
Minutes of the Parish Council Meeting of 22nd July 2021 to be approved and signed as a correct record (previously circulated)
4. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
5. **Police**
 - a) To report on Kestrel Team visits, ASB pop up event, funding for parishes, STC Warden Scheme
 - b) BSM Speed Watch Scheme update (BPAP 2 iv)
 - c) To note Police newsletters are available online

6. Highway Matters – JF

- a) Drainage/flooding/pothole issues on B1508
- b) SID traffic calming update (BPAP 2.iv)
- c) St Edmunds Lane surface water
- d) Hollow Lane potholes
- e) Review of parish footpath cutting schedule for 2022
- f) Quiet Lanes update (BPAP 1 iv)

7. National Grid Bramford to Twinstead

To update - **JF**

8. Matters arising which do not appear elsewhere on the agenda

- a) Suggestions for use of Tawneys Ride garage area (BPAP 3 v) - **MB**
- b) Pikes Marsh playarea land transfer (BPAP 3.i) - **MB**
- c) Off road parking solutions (BPAP 2 v) - **MB**
- d) AONB Ranger update (BPAP 3 i) - **MB**
- e) To update on grant for Resident Welcome packs
- f) To update on Joint parish council magazine
- g) Follow up on Health and Wellbeing Plan (BPAP 1 i)
- h) To update on application for Mill Lane street naming
- i) Parish Contractor works list - circulated

9. Joint Bures NHP and Joint Bures Parish Plan

- a) To update on progress of the Joint Bures NHP
- b) To report on Suffolk Climate Change Partnership for Bures
- c) Bures in Bloom initiative
- d) To report on BMSDC Joint Local Plan Hearings Programme - **MB**

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting:
 - DC/21/04941 The Croft Cottage, The Croft**
 - DC/21/04159 HH Rose Cottage, Bures Green**
 - DC/21/04160 LBC Rose Cottage, Bures Green**
 - DC/21/04558 FUL Rose Cottage, Bures Green**
- c) To report on the following:
 - Plots 5 & 6 Cuckoo Hill
 - Chambers Bus Depot
 - Land to rear of Cambridge Way (BPAP 2 iii)
- d) To report on the following Enforcement Cases:
 - Cuckoo Hill development drainage and contamination
 - Buildings at Risk Register – barns at Over Hall
- e) To note Revised National Planning Policy Framework (NPPF) 20th July 2021

11. Audit and Finance Matters

- a) To note External Auditor's report for 2020/21 Accounting Statement received with no matters arising.
- b) To note Internal Audit Review scheduled for 4th October 2021
- c) Finance & Budget monitoring report – circulated
- d) Bank reconciliation and verifying bank statements – circulated/for signing
- e) Options for use of CIL received from BDC
- f) Follow up on Outstanding CIL
- g) To agree parish council insurance renewal with Came & Co.
- h) To agree contribution/payment of costs incurred for telephone box works
- i) To discuss costs and options to upgrade parish noticeboard
- j) To note Community Action Suffolk Network free membership renewed

12. Correspondence

All the following correspondence has been circulated for information or follow up:
Details of a Festival of Suffolk 2022 – Invitation to Chair of Parish Council - **GJ**
Babergh & Mid Suffolk District Council Parking Strategy Consultation
Babergh & Mid Suffolk update on upcoming changes to carpark charges - **MB**
Babergh & Mid Suffolk Notice for Civil Parking Enforcement Order technical changes
Hackney Carriage, Private Hire Operator, Vehicle & Driver Policy Consultation
Gambling Act 2005, Statement of Principles (Revision) Consultation
Details on potential Ministry of Housing, Communities and Local Government funding to improve planning information within parishes
Babergh Planning – use of the internet and SALC Training offer on Broadcasting meetings
Information on CAS Ready, Set, Restart and Buddy initiatives
Details of The Keeper's Daughter 'The Time Machine' Tour 2022

13. Reports:

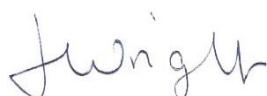
- a. Asset report – Cllr Susan Sills
- b. Bures Hamlet PC – Cllr Ken McAndrew
- c. Cemetery
- d. Sportsground (BPAP 3 i)
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2 i)
- i. SALC - AGM
- j. Primary School
- k. Bures Common

14. Brief information & exchange for next agenda items

To note website improvements and copyrights on images

15. Date of next meeting: Thursday 18th November 2021 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meetings booked 2022: 20th January, 17th March, APM TBA,
19th May AGM, 21st July, 22nd September



Mrs Jenny Wright

Clerk to Bures St Mary Parish Council, 10th September 2021