

Bures St Mary Parish Council

Clerk: Mrs J. Wright

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Notice of Parish Council Meeting

Please note this is a Virtual Zoom Meeting

Members of the Public should contact the Clerk to arrange an invitation to join in
The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on
Thursday 18th March 2021 at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2020-21** (BPAP)

1. Community spirit and communication (i. Mental Health and Well-being, ii.COVID-19,
iii. Parish Council communication with residents, iv. Cultural and Social)

2. Environment (i. Hedge and tree planting, ii. Rights of Way, iii. Link with Bures Transition
Group, iv. Speeding, v. Parking, vi. Climate and Nature Actions, vii. Property eyesores,
viii. Extension to AONB)

3. Community Assets, services and enterprise (i. Recreation Ground, ii. Cemetery,
iii. Facilities for visitors, iv. Lighting and pavements, v. Retail and business facilities,
vi. Superfast broadband)

AGENDA

- 1. Apologies for Absence** – To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the meeting of 21st January 2021 and Extraordinary meeting of 4th March 2021 to be approved and signed as correct records (previously circulated)
- 4. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chairman
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.

5. Police

- a) To report on any issues raised with Suffolk and Essex Community Policing Teams
- b) BSM Speed Watch Scheme update (BPAP 2 iv)
- c) SALC Speeding Forum update (BPAP 2 iv)
- d) To note Police newsletters circulated as received and available online

6. Highway Matters – JF

- a) Drainage/flooding/pothole issues on B1508
- b) SID traffic calming update (BPAP 2.iv)
- c) Parking solutions for the village (BPAP 2 iv, v)
- d) St Edmunds Lane surface water
- e) Open Reach broadband pole installation (BPAP 3 vi)
- f) Quiet Lanes update (BPAP 1 iv)
- g) National Grid Bramford to Twinstead network proposals – invitation for briefing
- h) Bures Bridge works update
- i) Byeway 5 - Croft end/The Cut surfacing update (BPAP 3 iv)

7. Matters arising which do not appear elsewhere on the agenda

- a) Change of use for Tawneys Ride garages (BPAP 3 v) **MB**
- b) Pikes Marsh playarea land transfer (BPAP 3.i) **MB**
- c) Eves Orchard fence/tenancy update **MB**
- d) Bollards at Eves Orchard – grant funding (BPAP 3 iv)
- e) Bures Surgery support (BPAP 1.i)
- f) Telephone box temporary removal/pavement repairs update
- g) Follow up on Health and Wellbeing Plan (BPAP 1 i)
- h) Footpath beside 3 Horseshoes repairs and lighting (BPAP 3 iv)
 - i) Footpath repairs at Nayland Road (BPAP 3 iv)
 - j) Parish Contractor works list - circulated

8. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting: **DC/21/01361** Kingsbury House, Upper Road, Little Cornard
- c) To report on the following:
 - Cuckoo Hill development - Action Required on Refusal of Discharge of Conditions Land to rear of Cambridge Way (BPAP 2 iii)
 - Vacant garage site – application to level site and install hoarding (BPAP 2 vii)
- d) To report on the following Enforcement Cases:
 - Knowle House
 - Buildings at Risk Register – barns at Over Hall

9. Audit and Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation and verifying bank statements – circulated/for signing
- c) Options for use of CIL received from BDC:
 - 1) Follow up on Feasibility Study initiative for toilet provision linked to the Community Centre
 - 2) Gateway entrance signs
- d) To consider donation requests – Fresh Start New Beginnings, Sudbury & District Citizens Advice, AONB & Stour Valley, Ipswich BMX Club
- e) To consider proposal to amend the Standing Orders – Cllr Fairbairn
- f) To note Street Lighting maintenance and energy costs 2020-21
- g) To note Information Commissioner Office Certificate for Bures St Mary Parish Council 2021-2022 received and held on file
- h) Face to face meetings and Joint APM dates (1st March – 1st June)

10. Correspondence

Responses received regarding the parish council input to: MB

- a) Babergh District Council review of parking charges
- b) Parking proposals to Market Hill, Sudbury
- c) Proposed closure of Sudbury Community Access Point
- d) BDC Consultation process improvement

Other correspondence received and circulated:

Babergh & Mid Suffolk District Councils – Leisure, Sport and Physical Activity Strategy

Briefing update on Babergh & Mid Suffolk Joint Local Plan

NALC Planning model design code

SALC Online Benchmarking Group

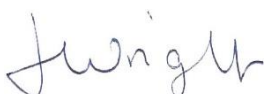
11. Reports:

- a. Asset report – Cllr Norton
- b. Bures Hamlet PC – Cllr Welch
- c. Cemetery
- d. Sportsground (BPAP 3 i) – to approve revised Terms of Reference
- e. Community Centre
- f. Rights of Way (BPAP 2 ii)
- g. Transport – Station Adopters
- h. Tree Warden (BPAP 2 i) – to note tree planting scheme
- i. SALC - AGM
- j. Primary School
- k. Bures Common

12. Brief information & exchange for next agenda items

- 13. Date of next meeting:** Thursday 20th May 2021 to be either held virtually or at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm

Future meetings booked 2021: Joint APM (TBA), 22nd July, 16th September, 18th November



Mrs Jenny Wright, Clerk to Bures St Mary Parish Council, 12th March 2021