

Bures St Mary Parish Council

Clerk: Mrs G. Turner
Byndes Barn
Pebmarsh
Essex CO9 2LZ
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Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 21st March 2024 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2021-22 (BPAP)**

- 1. Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
- 2. Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
- 3. Community Assets, services, and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

AGENDA

- 1. Apologies for Absence** - To note specific reason if absent from meeting
- 2. Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
- 3. Minutes**
Minutes of the Parish Council Meeting of 18th January 2024 to be approved and signed as a correct record (previously circulated)
- 4. Co-option of new members**
To discuss any interests received and to agree co-option.
Increased presence at Bures Market on 9th March 2024
- 5. Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
Bures Hamlet Parish Council representative to present their report- Cllr McAndrew
- 6. Police**
 - a) To report on matters raised with Suffolk and Essex Community Policing Teams
 - b) Speed Watch Scheme update

7. Highway Matters

- a) St Edmund's Lane – surface water outside Pilgrim's Rest **JF**
- b) B1508 – Sudbury Road standing water near Great Bevills **JF**
- c) B1508 – road bridge repairs – update **JF**
- d) B1508 – pothole near High Pale Farm **JF**
- e) Parking issues – Community Centre Car Park **GJ**

8. National Grid Bramford to Twinstead

- a) Update - **TF**

9. Matters arising which do not appear elsewhere on the agenda

- a) Overgrown telegraph pole, Nayland Road – awaiting clearance
- b) Bus shelter repairs – update
- c) Management of SID- ECC LHP update
- d) Governors' Hub – update **GLT/TF**
- e) Annual Parish Meeting Monday 25th March – to finalise arrangements
- f) Parish Contractor works list
 - Circulated (BPAP 2 iv)
 - Contracts to agreed
- g) Briefing on council emails addresses – gov.uk domain
- h) The Great British Spring Clean – Litter Pick on 23rd March 2024
- i) EV Plug-in application **GJ**
- j) EV charging provision for Tawneys Ride residents **IR**
- k) Joint Parish Council Magazine – Possible options **TF**
- l) Sewer – Nayland Road
- m) Facebook Page/Website

10. Joint Parish Plan 2023-24 and Joint NHP

- a) To approve revised plan for 2023-2024
- b) To receive an update on progress of NHP **GJ**

11. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting
- c) Chambers bus depot site/Knowle House - Response
- d) Plots 5 & 6 Cuckoo Hill update **IR**
- e) To receive any updates on the following:
 - Ferriers Farm Barns proposed development
 - Land sales at Colchester Road **GJ**
 1. Water meadow – Decision to List as a Community Asset
 2. Sale of Plots
 3. Article 4 update

12. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To acknowledged approval of contract for BSMPC Clerk/RFO
- d) Disciplinary & Grievance Policies to be adopted

e) Donations

1. Citizens Advice Bureau
2. Kernos Centre

13. Correspondence

All the following correspondence has been circulated for information or follow up:
Suffolk County Council News Release – Suffolk's Wettest Ever Winter breaks highways response records
Joint Local Validation List Consultation
Employment/Careers Fair Sudbury
Community Wildlife Courses for 2024
Babergh Town and Parish Briefing/Update February/March 2024
Invitation to participate in Travel Essex Bus Service Survey
Local Councillor Magazine (SALC) – February 2024
News for National Landscapes – February 2024
Call for Land for Nature Recovery
Designation of Gt Cornard N'hood Plan Area by Babergh DC
Local Green Events 2024
DHSC Defibrillator Scheme
Sizewell C Community Fund
Babergh Parking Charge Proposals
SALC D-Day 80 6th June 2024- Beacon, Lamp light of Peace, Ringing out for Peace

14. Reports: Cllrs to acknowledge receipt and present questions by exception

- a) Asset report – Cllr Taylor 21st March (Cllr McCrory 23rd May, Cllr Jackson 18th July)
- b) Sportsground (BPAP3) – minutes if available
- c) Cemetery - minutes if available
- d) Tree Warden (BPAP 2 i) – see planning applications and decisions
- e) Primary School – Not available as will be presented by M Harris at APM
- f) Community Centre – minutes if available
- g) Jubilee Grove report
- h) Bures Common Land Trust Report
- i) Transition Group Report

15. Brief information & exchange for next agenda items

- a) May Re-election of Councillors

16. Representatives at Bures Hamlet Parish Council Meetings:

Monday 20th May: Cllr Taylor, Monday 16th July: Cllr Fairbairn

17. Date of next meeting: Thursday 23rd May 2023 to be held at Bures Community Centre, Nayland Road at 7.30pm

Future meetings 2024: Joint APM – Monday 25th March
AGM 23rd May, 18th July, 19th September, 20th November

Mrs Georgie Turner
Clerk to Bures St Mary Parish Council
13th March 2024

