

Bures St Mary Parish Council

Clerk: Mrs J. Wright

38 The Paddocks

Bures CO8 5DF

Tel: 01787 227750

Email: buressparishcouncils@gmail.com

Notice of Parish Council Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend the Parish Council Meeting of Bures St Mary on Thursday 27th July 2023 at Bures Community Centre, Nayland Road at 7.30pm.

This agenda makes reference to the **Bures Parish Action Plan 2022-23** (BPAP)

1. **Community spirit and communication** (i. Mental Health and Well-being, ii. Parish Council communication with residents)
2. **Environment** (i. Hedge and tree planting, ii. Future development of Jubilee Grove, iii. Rights of Way, iv. Reduce pesticide and weed killer use)
3. **Community Assets, services and enterprise** (i. Recreation Ground, ii.. Lighting and pavements, iii. Accessibility)

AGENDA

1. **Apologies for Absence** - To note specific reason if absent from meeting
2. **Declarations of Interests & Dispensation Requests**
To receive any 'Pecuniary' or 'Non-pecuniary' interests and Dispensation requests
3. **Minutes**
Minutes of the Annual Parish Council Meeting of 16th May 2023 to be approved and signed as a correct record (previously circulated)
4. **Co-option of new members**
To discuss any interests received and to agree co-option
5. **Public Forum** – 15 minutes maximum public participation
3 minutes for individual contributions unless agreed by the Chair
The public are invited to give views and question the Parish Council on issues on this agenda, or raise issues for consideration of inclusion at future meetings.
County and District Councillors may also present their respective reports during the Public Forum.
Bures Hamlet Parish Council representative to present their report – **Cllr Baker**
6. **Police**
 - a) To report on matters raised with Suffolk and Essex Community Policing Teams
 - b) Speed Watch Scheme update

7. Highway Matters

- a) 20s Plenty Campaign – to discuss and agree if to support the campaign
- b) Nayland Road 30mph speed limit extension – update
- c) Resident request for a 30mph speed limit at St Edmunds Lane
- d) Request for Hollow Lane passing place - update
- e) ANPR Scheme request for B1508 - update
- f) Request for a dropped kerb at Nayland Road
- g) Reinstatement of dropped kerb at Scout Hut – update
- h) St Edmunds Lane, Sudbury Road & White Lodge surface water/pothole issues
- i) Surface water issues at Eves Orchard, Church Square and Nayland Road
- j) To consider deterioration of brick flint wall at corner of carpark and Nayland Road
- k) Quiet Lanes - update
- l) B1508 road bridge repairs - update

8. National Grid Bramford to Twinstead – Consultation Community Benefits for communities affected by the Bramford to Twinstead NSPI application

9. Matters arising which do not appear elsewhere on the agenda

- a) Wind Whistle Ridge bench replacement
- b) Follow up on Health & Wellbeing matters
- c) Bus shelter repairs – Microgrant application
- d) Management of SID – ECC LHP request
- e) Parish Trees, Hedgerows and Wildflowers Scheme (BPAP 2 I)
- f) Grit bin location request and refilling
- g) Parish Contractor works list - circulated (BPAP 2 iv)

10. Planning

- a) To report on applications received and any decisions made since the previous planning committee meeting – see attached list
- b) To consider a response to any applications received since the previous planning committee meeting:
- c) Chambers bus depot site update
- d) Plots 5 & 6 Cuckoo Hill update
- e) To report and discuss need for any follow up on the following:
 - Land sales at Colchester Road
 - Ferriers Farm Barns
 - Jubilee Grove (BPAP 2 ii)
 - Garage site

11. Joint Parish Plan 2022-23

To discuss and agree a review of plan

12. Audit Matters

- a) To note waiting on External Auditors report for 2022/23 Accounting Statement
- b) To agree new Internal Auditor
- c) To note Internal Audit Review date still to be agreed - October
- d) To accept and adopt Biodiversity Policy

13. Finance Matters

- a) Finance & Budget monitoring report – circulated
- b) Bank reconciliation report and verifying bank statements – circulated/for signing
- c) To report on progress of change of Signatories and BACS payments – to agree 2 or 3 approving signatories for BACS payments, view access or full rights
- d) Clerk/RFO appointment follow up for BSMPC and Sportsground Committee
- e) CIL Expenditure Report 2022-23 submitted and on website – to note

14. Correspondence

All the following correspondence has been circulated for information or follow up:
Details of NALC National Network meeting 7th September 2023 to undergo a refresh and review of its priorities, aims and identify issues to focus on
Notification of Hybrid Facility for BDC Planning Committee meetings giving the option to participate via Microsoft Teams rather than attending in person
Babergh briefing notes for June and July 2023
Citizen's Advice Sudbury & District consultation on possible change of name
Notification of the update of the Definitive Map and Statement for the former rural district of Melford – available to view on Suffolk County Council's website
Letter from J S Wright informing the parish council and residents of no ROW through the Willow plantation off Sudbury Road, Little Cornard

15. Reports: Cllrs to acknowledge receipt and present questions by exception

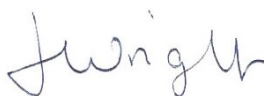
- a) Asset report – Cllr Norton
- b) Sportsground (BPAP 3 I) – minutes circulated
- c) Community Centre – minutes circulated
- d) Rights of Way (BPAP 2 ii)
- e) Joint Neighbourhood Plan – to accept minutes
- f) Tree Warden (BPAP 2 i) – see planning applications and decisions
- to consider need for cutting back of conifers at Friends Field
- g) SALC – Area Forum reports
- h) Primary School

16. Brief information & exchange for next agenda items

- 17. Date of next meeting:** Thursday 28th September 2023 to be held at Bures Community Centre, Nayland Road at 7.30pm
Future meeting dates agreed:

2023: 23rd November

2024: 25th January, 21st March, APM 25th March,
23rd May



Mrs Jenny Wright
Clerk to Bures St Mary Parish Council
20th July 2023