

BURES JOINT SPORTSGROUND COMMITTEE

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Notice of Sportsground Committee Meeting

The Press & Public are welcome to attend

Dear Member

You are hereby summoned to attend a meeting of the Bures Sports Ground Committee on Thursday 14th July 2022 at the Garrad Room, Bures Community Centre at 7.30pm

AGENDA

1. Appointment of Chair

2. Appointment of Vice-chair.

3. Apologies for absence.

4. Register of Interests and Dispensation Requests

To receive any 'Pecuniary' and 'Non-pecuniary' interests and Dispensation requests

5. Public Forum

15 minutes maximum public participation. 3 minutes for individual contributions unless agreed by the Chair. The public are invited to give views and question the Committee on issues on this agenda, or raise issues for consideration of inclusion at future meetings.

6. Minutes

Minutes of the meeting of 12th May 2022 to be confirmed and signed as a correct record (previously circulated).

7. Matters relating to visitor increase to area

To report on funding application for a Youth Worker

8. Football Club Matters

- a. Request for support for grass / fertiliser application
- b. Outstanding invoice

9. Cricket Club Matters

10. Tennis Club Matters

- a. Plans for re surfacing - quotes
- b. Grant applications
- c. Guidance notice for courts
- d. Pickleball

11. Pikes Marsh play area

- a) Maintenance checks

12. Correspondence

- a. Grass grids for new gate area and adult play equipment
- b. Request for football goals with nets

13. Events / Bookings

- a. Macmillan Mighty Hike events 2022 – 29-31st July

14. Finance

- a. Donation to Scouts bridge/railing clean
- b. Finance & Budget Monitoring Report – circulated
- c. To note bank reconciliation report and verifying bank statements – circulated to be signed by Chairman and non signatory member.
- d. Proposal to pay MTM Plant Sales by BACs. To be reviewed 6 monthly.

15. Audit matters

- a. Update on 2022/23 Accounting Statements status
- b. To note Internal Audit Review meeting to be held in October.
Cllrs Pentney and Shackell to attend with Clerk and Internal Auditor

16. Sports Ground Inspections

- a. Councillor's report – Cllr Shackell
- b. To report on items raised from previous inspections – adult exercise cross-trainer equipment repair.
- c. Items requiring maintenance

17. To report on Contract works:

- a. To report on works completed: grass cutting, grounds maintenance
- b. Operational Inspection reports - circulated

18. Brief information & exchange for next agenda items

19. Date of next meeting: Thursday 15th September 2022 – to be held at Bures Community Centre, Nayland Road at 7.30pm

Future dates booked: 10th November 2022, 12th January 2023, 16th March, 11th May, 13th July, 14th September 2023.

Sue Pownall
Clerk to Bures Sports Ground Committee
06/07/2022