

# BURES HAMLET PARISH COUNCIL

## *Finance Report 15<sup>th</sup> January 2024*

Expenditure	Budget 2023/24	Expenditure at 15 <sup>th</sup> January 2024	Predicted spend to come to year end
			<b>All excluding VAT</b>
Clerk's Salary & Tax	7,000.00	5,324.28	1,994.75
Insurance	625.00	643.38	0.00
Administration	700.00	1,041.23	150.00
Hall Hire	125.00	129.60	41.84
Training	500.00	240.00	260.00
Audit Fees	300.00	290.00	0.00
Subscriptions	500.00	455.21	0.00
Elections	1,000.00	70.05	0.00
Data Protection	0.00	0.00	0.00
Sportsground	8,321.48	8,321.43	0.00
Cemetery	6,000.00	6,000.00	0.00
Community Centre	200.00	0.00	0.00
Grounds Maintenance	5,000.00	4,768.14	600.00
Jubilee Grove	500.00	680.00	0.00
Lighting	500.00	394.81	0.00
Gritting/Flooding	500.00	195.00	100.00
Repairs	500.00	255.00	245.00
Projects	1,000.00	501.35	498.65
S137 Donations/Parish items	500.00	253.50	246.50
Christmas lights	0.00	0.00	0.00
	<b>33,771.48</b>	<b>29,562.98</b>	<b>4,136.74</b>

### Bank balances as at 15<sup>th</sup> January 2024

Business Instant Account:	15,019.24
Treasurers Account:	<u>6,774.58</u>
	<b>21,793.82</b>

### Less

Predicted spend to year end	4,136.74
25% Retention Buffer	5,000.00
Joint NHP balance	6,776.42
Station Hill grant	1,469.10

### Less Earmarked

Nil

**Residual Balance** **4,411.56**

### Explanations:

All monies transferred from Barclays Accounts to Lloyds Accounts. Barclays Accounts closed.

HMRC Payroll and Dropbox allocated to Admin budget. Admin budget overspend owing to extra outsourcing costs to pay HMRC Clerk's salary and tax online.

Clerk's salary budget expected to be overspend owing to backdated pay award

Community Centre £200 budget for telephone line rental no longer required as the telephone has been removed from the Centre.

BHPC Coronation coins cost £253.50. £180.00 recouped via donations.

**There were no Standing Orders or Direct Debit payments made during the period  
21<sup>st</sup> November 2023 to 15<sup>th</sup> January 2024**

**There were no Bank Transfers made between accounts during the period  
21<sup>st</sup> November 2023 to 15<sup>th</sup> January 2024**

**The following payments have been met prior to meeting:**

All via BACS:

29.11.23	Howes Percival (Jubilee Grove)	620.00
29.11.23	Mrs J Wright (salary & pettycash)	490.98
29.11.23	Mrs J Wright (wheelie bin stickers)	59.76
29.11.23	Society of Local Council Clerks (subs)	148.00
01.12.23	JPB Landscapes (grounds maint)	72.00
01.12.23	Ms C Sarley (tax & HMRC online)	384.60
04.12.23	C Series (Station Hill weeds)	440.00
04.12.23	C Series (grounds maint)	460.00
07.12.23	Community Centre (hall hire)	20.92
15.12.23	N S Norton (various grounds maint)	390.00
20.12.23	Mrs J Wright (salary & pettycash)	810.34
05.01.24	A & J Lighting (annual maint)	108.86

**The following payments to be agreed at meeting:**

None

**Income received prior to meeting:**

Barclays Bank	Interest	0.02
Lloyds Bank	Interest	17.10