

BURES HAMLET PARISH COUNCIL

Finance Report 17th July 2023

Expenditure	Budget 2023/24	Expenditure at 17 th July 2023	Predicted spend to come to year end
			All excluding VAT
Clerk's Salary & Tax	7,000.00	1,865.09	5,139.91
Insurance	625.00	643.38	0.00
Administration	700.00	697.65	250.00
Hall Hire	125.00	61.84	104.60
Training	500.00	240.00	260.00
Audit Fees	300.00	80.00	210.00
Subscriptions	500.00	307.21	192.79
Elections	1,000.00	0.00	0.00
Data Protection	0.00	0.00	0.00
Sportsground	8,321.48	4,161.43	4,161.42
Cemetery	6,000.00	3,000.00	3,000.00
Community Centre	200.00	0.00	0.00
Grounds Maintenance	5,000.00	2,004.00	2,996.00
Jubilee Grove	500.00	0.00	500.00
Lighting	500.00	304.09	195.91
Gritting/Flooding	500.00	0.00	500.00
Repairs	500.00	35.00	465.00
Projects	1,000.00	742.91	257.09
S137 Donations/Parish items	500.00	253.50	246.50
Christmas lights	0.00	0.00	0.00
	33,771.48	14,396.10	18,474.22

Bank balances as at 17th July 2023

Business Premium Account:	14,221.74
Community Account:	<u>2,731.24</u> , (when all cheques paid)
	16,952.98

Plus	
2 nd half year precept	15,908.00

Less	
Predicted spend to year end	18,474.22
25% Retention Buffer	5,000.00
Joint NHP balance	0.00
Station Hill grant	4,768.44
Less Earmarked	
Nil	0.00
Residual Balance	4,618.32

Explanations:

HMRC Payroll and Dropbox allocated to Admin budget. Admin budget may overspend owing to extra outsourcing costs to pay HMRC Clerk's tax online.

Community Centre £200 budget for telephone line rental no longer required as the telephone has been removed from the Centre.

Cost for Coronation coins to be shared between the two parish councils. Some costs recouped from sale of coins to those living outside the village. Balance to be met from the S137/donation budget.

**There were no Standing Orders or Direct Debit payments made during the period
24th May 2023 to 17th July 2023**

**There were no Bank Transfers made between accounts during the period
24th May 2023 to 17th July 2023**

The following payments have been met prior to meeting:

Chq 102886	Mrs J Wright (pettycash May)	11.25
Chq 102887	Mrs J Wright (salary May)	466.23
Chq 102888	Cemetery Authority	3,000.00
Chq 102889	Sportsground Committee	4,161.43
Chq 102890	BSMPC (BIB planter contribution)	501.35
Chq 102891	C Lorking (plants)	138.53
Chq 102892	C Holbrook (internal audit)	80.00
Chq 102893	Mrs J Wright (pettycash)	14.45
Chq 102894	Community Centre (hall hire)	20.92
Chq 102895	JPB Landscapes (grounds maint)	496.80
Chq 102896	EALC (training)	288.00
Chq 102897	N S Norton (bench base)	250.00
Chq 102898	Mrs J Wright (pettycash June)	40.20
Chq 102899	Mrs J Wright (salary June)	466.43
Chq 102900	S Keeble-Fox (travel expenses)	72.00
Chq 102901	R.C.C.E. (subs)	72.60
Chq 102902	JPB Landscapes (grounds maint)	594.00
Chq 102903	C M Sarley (HMRC & tax)	501.20
Chq 102904	N S Norton (repairs/tree work)	95.00

The following payments to be agreed at meeting:

K Baxter	Telephone kiosk painting	220.00
----------	--------------------------	--------

Income received prior to meeting:

Barclays Bank plc	Interest	25.83
BSMPC	Coin sales	120.00