

BURES JOINT SPORTSGROUND COMMITTEE

Minutes of the meeting held in the Garrad Room at Bures Community Centre on 10th March 2022

Present: Cllr G Jackson (Chair), Bures St Mary, Cllr S Pentney, Cllr T Saer,
Bures Hamlet - Cllr R Shackell, Cllr M Welch,
Also present: P Gough (Tennis Club)
In attendance: Gareth Hood (Sportsground Committee Clerk/RFO)

1/03/22 Apologies for absence

Cllr B Raymond, health reasons, Deborah Monk, health reasons
Mr C. Crace other commitment

2/03/22 Register of Interests and Dispensation Requests

Cllr T Saer expressed a pecuniary interest in item 5 c

3/03/22 Public Forum

No members of the public were present.

4/03/22 Minutes

Minutes of the meeting of 13th January 2022 (previously circulated) confirmed and signed as a correct record.

5/03/22 Matters relating to visitor increase to area

a) To report on CCTV monitoring and follow up

Gareth had met Lee East and concluded that the issue was because of upload speeds being poor in the village. A change from HD to SD was suggested.

b) Youth Workers for the rec on busy evenings. A £3500 grant from the Suffolk Police and Crime Commissioner's Fund has been received. Cllr Saer agreed to help in moving forward with the arrangements.

c) Expressions of interest in selling refreshments from the car park were considered. Tracy Saer, of Hobby Horse was awarded the contract for two years. She will be operating from Wednesday to Sunday each week during the peak season.

6/03/22 Football Club Matters

There was no representative present. The committee discussed the possibility of approaching Andy Ward to check who should be representing the Football Club.

a) Temporary football pitch near courts – football is still being played on this pitch but the club have said this will soon come to an end.

b) Locking of Green shed – the shed had been left unlocked on several occasions. This appears to have resolved as the problem had not occurred in the last few weeks.

c) Request for support for grass / fertiliser application – no action possible until the football club have shared the quote for this work.

7/03/22 Cricket Club Matters

a) Seeding of old cricket net area – this is due to be carried out in March.

8/03/22 Tennis Club Matters

- a) Plans for re surfacing – We are still waiting for Suffolk Tennis Courts quote. They are due to give a price for full resurface and repair to give an idea of funds required.
- b) Grant applications – Bures Tennis Club are not the main user of the courts and would find it difficult to organise the grant application using the Crowdfunding method suggested by Sport England. Previously BTC played in the Halstead League but not this year. The courts are not in good enough condition for league matches and the Pickleball lines are a problem. Casual users spend more time on the courts as do Pickle ball players. It was suggested that Facebook and posters could be used to attract new members to the Tennis Club.
- c) Guidance notice for courts – still to be replaced. BTC may change club night to Wednesday.
- d) Use of the courts by Bures School – it was agreed that Scott, the caretaker from the school would be advised to use an adjustable spanner to take down the nets for Netball.

9/03/22 New playground equipment project

- a) CIF – a quarterly report has been requested. Cllr Welch has responded to say when the equipment will be installed.
- b) Lottery – money has been granted with no report required.
- c) Installation – Nigel Norton has quoted £1,000 for the installation of the trampoline and this was included in the grant application. Cllr Welch and Cllr Jackson have advised that the trampoline should be placed in the corner of the Under 7s area if there is sufficient space. If this is not possible, the spring animals will need to be moved. The Wicksteed dinosaur domain is due to be installed in May.
- d) A letter was sent to parents of Bures School reception class and Noah's children letting them know about the new equipment planned for the Under 7s area.

10/03/22 Pikes Marsh play area
Maintenance checks carried out by Cllr Saer.

11/03/22 Correspondence

- a) Grass grids for new gate area and around adult play equipment – still awaiting a quote from Nigel Norton.
- b) Scouts Millennium bridge and pikes marsh railings clean. Pikes Marsh fence has been done. The bridge will be cleaned when the weather gets better. £100 will then be paid to the Scouts.
- c) Bures School request to use the tennis courts for netball – see 8d.

12/03/22 Events / Bookings

- a) 2021-22 event dates circulated. All booking hire forms and insurance on file
- b) Bures Music Festival have agreed to pay for 5 days at £150 per day.
- c) Boot camp request – All forms and documentation completed. Sean will be running the Boot camp on Tuesday and Thursday mornings.
- d) Paddle board request – Jayne Crowley approached the committee to discuss her proposal to run a Paddleboard company taking online bookings. It was agreed that the Sportsground Committee were not in a position to comment on this.

13/03/22 Finance

- a) Finance & Budget Monitoring Report – circulated
- b) The bank reconciliation report and verifying bank statements circulated- were signed by Chairman and non-signatory member
- c) Insurance policy - The renewal notice was for a sum of £1,007. The sum budgeted was £875. It was agreed that the fencing would be removed from the insurance with the intention of bringing the quote in line with the sum allowed in the budget. It was thought highly unlikely that the fencing would be damaged beyond the amount of the excess. If damage did occur it was likely that the person causing the damage would be known and, if a high claim, this would be against their insurance.

14/03/22 Sports Ground Inspections

- a) Councillor's report – Completed by Cllr Welch due to Cllr Raymond being out of action. The signed report was submitted. Cllrs Welch and Jackson to meet to list maintenance items for the coming months.
- b) Items raised from previous inspections – adult exercise cross trainer equipment repair – still awaiting the part.

15/03/22 To report on Contract works:

- a) Works completed: grass cutting and grounds maintenance were reported.
- b) Operational Inspection reports - circulated prior to the meeting.
- c) Items from the Annual Play Equipment Inspection are with Nigel for action.

16/03/22 Brief information & exchange for next agenda items

Gareth Hood has handed in his resignation as clerk with effect from the end of March. He was asked to use his remaining hours to carry out practical tasks starting with the removal of weeds from the surfacing at Pikes Marsh.

Jenny Wright has offered to continue as Responsible Financial Officer and will carry out other duties with members taking minutes and attending any meetings on the sports ground. The post has been advertised with a closing date of 8th April.

17/03/22 Date of next meeting:

Next meeting scheduled for: Thursday 12th May 2022 to be held at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

Future dates booked 2022: 14th July, 15th September

The meeting closed at 8.20pm.