**BURES JOINT SPORTSGROUND COMMITTEE**

**Minutes of the Meeting held in the Garrad Room at Bures Community Centre 10th November 2022.**

**Present:** Cllr G Jackson (Chair), Bures St Mary - Cllr L Norton, Cllr S Pentney, Cllr T Saer. Bures Hamlet – Cllr M Welch. Cllr D Monk, Cllr B Raymond, Cllr R Shackell. Mr C Revell (Bures Football Club) In attendance: Sue Pownall Clerk and RFO

**1.11.22 Apologies for absence.** Philip Gough. And Chris Crace

**2.11.222 Register of Interests and Dispensation Requests**

Ongoing interest by Cllr Saer regarding the Hobbyhorse refreshments

**3.11.22 Public Forum** no matters raised

**4.11.22 Minutes**

Minutes of the meeting of 22nd September 2022 confirmed and signed as

a correct record (previously circulated).

**5.11.22 Matters arising which do not appear elsewhere on the agenda**

**a. Recycling Area**

Atlas signs kindly made a notice to be put out when the Bottle banks are full. This is stored

in the grey shed.

Babergh Waste erroneously sent £658.18 in credits to Bures Scouts. It has been requested

that this sum be transferred to Bures Sportsground Committee’s account. The income from

Babergh Waste is approx. £1,300 a year.

Cllr Monk proposed and Cllr Raymond seconded that the recycling credits be put to the Sports

Court upgrade. All present in favour.

**b. Open Air Theatre**

Following a conversation with the organisers Ms Pownall reported that the preferred

venue is Bures Common. Matter referred to the Trustees for action.

**6.11.22 Football Club Matters**

Gate code – Mr C Revell to remind the club that this is still needed. The

Footbal Club are using one small part of cricket field for training, Mr Revell to check this has

been agreed with the Cricket club.

**7.11.22 Cricket Club Matters** No matters raised

**8.11.22 Tennis Club Matters**

**a. Plans for re surfacing:**

**Fundraising campaign.**

£20,000 grant from Babergh Community Development Fund to be used before end of March 23

£2,000 CIL from Bures St Mary Parish Council

£5,000 earmarked for the courts

£2,000 vired from the Maintenance budget

£1,500 Bures Music Festival via Bures Tennis Club

£500 from Keep Bures Beautiful

£1,300 Waste credits

£760 Crowdfunder – thank you to Sue for a very professional job setting this up.

£250 Babergh DC Melanie Barrett’s Locality budget

**Tennis club fundraisers**.

Tennis Club Dinner 2nd Dec

Business grant £250

Meat raffle £120

Application for £10,000 was made to Babergh CIL pot. unsuccessful.

Application has been made for £7,000 to the Mrs Rope Foundation – no outcome as yet

Application to the Essex Community Foundation for £8,892.00 - unsuccessful

Booking Premier Sports Surfaces –a date has yet to be agreed. PSS suggested December but it was not felt prudent to book a date before all fundraining is complete.

**b. LTA membership** – no progress reported.

**9.11.22 Pikes Marsh play area**

Maintenance checks – Cllr Saer. All in order. Some minor cleaning matters – the slide needs

washing down.

**10.11.22 Correspondence**

Private security for Bures sportsground

Response from Kyle Porter – Titans Security

*The cost of providing 1x Security Guard to help deter and deal with the ASB and be a visual deterrent would be £21.50 Per Hour. Service could be available at short notice.  
  
Included in this price you would also have access to our state-of-the-art software system, as the client you could request patrols for the guard to conduct, also in the software it will include incident reports that get directly sent to yourselves and our office, so you are able to keep a record. With this service we can also apply tags to stick at various parts of the Park and surrounding hotspots so you can rest assured the guard is covering as daily report can also be set up and sent to you.   
  
Our guard will be trained in Customer Service and have previous experience in dealing with Anti-Social Behaviour. The guard will also wear a body worn camera which can be given directly to the police or council upon request, to capture any anti-social behaviour that occurs. Our guard will also be trained in first aid, meaning they could be a first responder on scene.*

Details to be lodged with Titan in order that they are able to respond should their services be required next Summer.

**11.11.22 Events / Bookings**

a. BMF 2023. Separate hire form – no progress to report

b. MacMillian Mighty Hike 2023 – Threshold have informed us that Macmillan will not be holding a Dedham Vale Mighty Hike in 2023.

**12.11.22 Draft Budget**

The 3 year draft budget 2023/24 – 26 was presented for approval.

Figures did not include the Sports courts project, as this was not agreed before the 2022-3 Budget was agreed and will be completed before the year 2023/4. Future

Projects identified as fencing/hedging to the road and replacement play equipment. Discussion took place on the possibility of the Parish Councils reducing the Precept to the Sportsground Committee. Proposed to adopt this budget by Cllr Saer, seconded by Cllr

Norton. Majority voted in favour of adopting the budget.

**13.11.22 Finance**

a. Finance & Budget Monitoring Report – circulated

b. To note bank reconciliation report and verifying bank statements – circulated to be signed by Chairman and non signatory member.

c. Donation to Scouts bridge/railing clean - £100 donated as agreed

d. Proposal to pay Gary Vaughan by BACS proposed by Cllr Pentney, seconded by Cllr Norton and agreed by the meeting.

**14.11.22 Audit matters**

The return has been received. There was one number transposed. Alteration has been made and the paperwork approved.

**15.11.22 Sports Ground Inspections and maintenance**

a. Councillor’s report – Cllr Jackson – circulated

No significant issues. The surfacing under the bars still needs attention.

b. To report on items raised from previous inspections – corner of surfacing for bars needs attention – trip hazard.

c. Volunteer work and items still requiring maintenance – as noted on the Asset report

d. Car park fence

Armco have quoted £1,253.12 to supply off-highway car park barriers for the road side of the

car park. A quote for installation is needed. It would need a laurel hedge alongside. Cllr Norton raised issue of hedge and security due to blocking view. Decided by Committee that more investigation is needed. Cllr Norton suggested a Bures in Bloom planter in area near salt box.

e. Tree work required in the Autumn

The Millennium Oaks were trimmed by Ken Jackson and Nigel Gaspar on 31st October and the waste cleared by Cllr Norton and Cllr Saer. Many thanks to them for their work on this.

**15. To report on Contract works:**

a. Works completed: grass cutting, grounds maintenance – all in order

b. Operational Inspection reports previously circulated

**16.11.22 Brief information & exchange for next agenda items** none raised

**Date of next meeting**: Thursday 12th January 2023 – to be held at

Bures Community Centre, Nayland Road at 7.30pm

Future dates booked: 16th March, 11th May, 13th July, 14th September 2023.

The meeting closed at 20.30