

**Minutes of the meeting of the Bures Sports Ground Committee held at Bures Community Centre, Nayland Road on Thursday 13th January 2022 at 7.30pm**

**PRESENT:** Cllr G Jackson (Chair), Gareth Hood (Sportsground Committee Clerk/RFO) Bures St. Mary Parish Council: Cllr G Jackson, Cllr S Pentney, Cllr T Saer, Cllr L Norton Bures Hamlet Parish Council: Cllr D Monk, Cllr B Raymond, Cllr R Shackell, Cllr M Welch,  
Also present: P Gough (Tennis Club), C Revell (Football Club)

**1/01/22 APOLOGIES FOR ABSENCE**

No Apologies of absence.

**2/01/22 REGISTER OF INTERESTS AND DISPENSATION REQUESTS**

Cllr Saer declared an interest in Agenda item 5 (e) refreshment sales update.

**3/01/22 PUBLIC FORUM** No members of the public present. Club representatives raised no comments at the Public Forum.

**4/01/22 MINUTES**

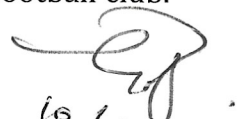
Minutes of the previous meeting of (previously circulated) were approved and duly signed as a correct record.

**5/01/22 MATTERS RELATING TO VISITOR INCREASE**

- a) Anti Social Behaviour There was nothing new to report
- b) CCTV: It was reported that the IHT CCTV system was not working as the committee thought it would. Gareth, as the new clerk, agreed that he would speak to Lee East and try to work out a solution
- c) It was reported that the Child Protection Policy, as required by the Suffolk Police and Crime Commissioner's Grant application, has been accepted.
- d) Youth Worker No news on the outcome of the grant application to pay for youth workers on the Sportsground for the summer months.
- e) Refreshment Sales It was agreed that the committee would advertise in the noticeboards, on Beautiful Bures facebook page and in the Parish magazine. It was suggested that the refreshments should run until the end of October and for the contract to be for 2 years. This was put to the vote and agreed. Closing date to be before the next meeting in March.  
Portaloo: The clerk to confirm that the price changes in March and if there was a discount available if the toilet was hired for a longer period
- f) Dog Waste bin and litter picker grant application A new bin has been installed by the main field gate and there are new litter pickers in the shed

**06/01/22 MATTERS ARISING FROM THE PREVIOUS MINUTES**

- a) Football Club matters: Charles said that he had not had any contact with the football club. There are plans to potentially start the move away from the temporary pitch.

  
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- b) Cricket Club matters: Concrete area had now been filled in. It was also pointed out that it would be helpful for the committee to know in advance of any event parking needed
- c) Tennis Club matters: Players from other clubs in the league had reported that the pickleball lines make play difficult. It was agreed that, when the lines are redone, they would be the same direction of play as the tennis lines. Phil had got a quote of £25,000 to resurface. Phil said he would speak to other clubs regarding grants. Play in the league could potentially start next season. Gareth and Phil to meet up with pickleball players to ask to pay towards courts upkeep.
- d) CIF application: A total of £16,289 has now been allocated. It was queried as to whether any surplus could be moved to tennis courts. This was felt to be unlikely. Parents of Reception class children at Bures School and parents of children at Noah's Ark to be made aware of the plans for new equipment.
- e) Grass grids grids. Nigel to be contacted about a quote for the grass grids by new gate and also adult fitness equipment.
- f) Refurbishment of old roundabout. This project is not been followed up at present.
- g) Recycling credits: No need to remind companies about collecting paper and card as collection is now on a regular schedule.
- h) Jubilee tree: It was agreed that this would be planted where one of the Millennium oak trees has died.
- i) Millennium Bridge Scouts to be asked to clean Millennium bridge £100 was agreed for this and the Pikes Marsh fence.

#### **07/01/22 PIKES MARSH PLAY AREA**

- a) It was agreed to wait for the parish council report before any further actions are taken

#### **08/01/22 CORRESPONDENCE**

None.


#### **09/01/22 EVENTS**

- a) Sudbury to the sea has asked to be provisionally booked for the second Saturday in September
- b) Bures music festival was confirmed for Friday 1st July to the 11th July.  
Gareth was asked to inform Peter that the hire charge would now be for 5 days not 4 days.

#### **10/01/22 FINANCE**

Business Access A/C balance: £16,164.59 Community A/C balance: £2,284.76

- a) Finance & Budget Monitoring Report – circulated, noted and attached.
- b) Bank Reconciliation dated 8th January - circulated, noted and attached.
- c) Members agreed to send Gareth Hood's contract to BSMPC for approval.

  
10/3/22

## **11/01/22 SPORTS GROUND INSPECTION**

- a) Cllr Monk submitted her report
- b) Report showed that car park signs had faded and that duck food box needed to be removed asap. Cllr Monk noted that the areas between the two play areas was really muddy. It was also noted that there was a rope that had been tied to the tree next to the skate park that needed to be removed. Guttering on the small white shed was hanging down this was a health and safety hazard. Cross country Skier was still awaiting a part before it could be fixed
- c) Gareth to speak to Nigel about how he was getting on fixing the issues brought to attention on annual play report.

## **12/01/22 CONTRACT WORKS**

- a) Works completed all satisfactory
- b) Operational inspection reports circulated

## **13/01/22 BRIEF INFORMATION & EXCHANGE FOR NEXT AGENDA ITEMS**

- a) No points raised

## **14/01/22 DATE OF NEXT MEETING**

Next meeting scheduled for: Thursday 10th March 2022 to be held at The Garrad Room, Bures Community Centre, Nayland Road at 7.30pm.

Future dates booked 2022: 10<sup>th</sup> March, 12<sup>th</sup> May, 14<sup>th</sup> July, 15<sup>th</sup> September

The meeting closed at 8.20pm.

Signed: Committee Chair

Date:

 Gill Pae

10<sup>th</sup> March  
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