

BURES JOINT SPORTSGROUND COMMITTEE

Minutes of the meeting held in the Garrad Room at Bures Community Centre 14th July 2022.

Present: Cllr G Jackson (Chair), Bures St Mary - Cllr T Saer, Bures Hamlet – Cllr D Monk, Cllr M Welch, Cllr B Raymond, Mr Philip Gough (ex-officio)

In attendance: Sue Pownall Clerk and RFO and two members of the public

1/7/22 Appointment of Chair: nomination for Chair received and duly seconded in respect of Cllr G Jackson. No further nominations were received.

2/7/22 Appointment of Vice-chair: nomination for Chair received and duly seconded in respect of Cllr M Welch. No further nominations were received.

3/7/22 Apologies for absence: Cllr R Shackell – holiday. Cllr S Pentney - concert rehearsal. Apologies accepted. Also absent Cllr L Norton.

4/7/22 Register of Interests and Dispensation Requests: Cllr T Saer ongoing for provision of refreshment stand.

5/7/22 Public Forum:

Public comment was given expressed concern an on going problem on Fridays regarding beer bottles thrown onto the tennis court.

Mr Butcher had previously advised Bures St Mary Council of glass issues in an email of 22nd May 2022.

Public comment was given by an organiser of Pickleball clarifying that the previous “tournament” was 8 regular players and reason to post notice.

Mr Philip Gough brought up the need of funds for tennis court resurfacing and involving Pickleball players.

6/7/22 Minutes: Minutes of the meeting of 12th May 2022 (previously circulated were confirmed and signed as correct.

7/7/22 Matters relating to visitor increase to area:

Youth Worker. Cllr Jackson reported that there had been no progress in finding an agency with capacity to provide trained personnel to work with the young people on the rec. The grant of £3,500 had been award in January 2022. The suggestions made at previous meeting and by a youth worker in the village, were trainee teachers, Street pastors, Police specials, Bar'n'bus and Birch hall Adventures. Mrs Jenny Wright (clerk Bures St Mary and Bures Hamlet) has contacted the police to see if the money could be used to train specials to be at the sportsground.

Police incidents of antisocial behaviour incl 6 incidents Friday 8th July on sportsground and elsewhere in village involving drugs and violence. Good Police response from both from

22/7/22
E.P.

Essex and Suffolk. Community police inc ambulance were in attendance. Bures Music Festival volunteers and First Aiders were helpful. All incidents occurred outside the festival area.

Incidents on Monday 11th and Tuesday 12th July resulted in a broken fence and ripped off signs. Email from a concerned resident about possible escalation has been received.

Some perpetrators have been identified and CCTV footage taken as evidence.

8/7/22 Football Club Matters: there is not a current representative of the club and the request for support for grass / fertiliser application is currently unknown.

9/7/22 Cricket Club Matters: No matters raised.

10/7/22 Tennis Club Matters

Plans for re surfacing 1 quote received to date, followup emails have been resent to companies who have not quoted yet.

A discussion of funding arose. Bures Tennis Club has successfully applied to past BMF and these funds are being held by BMF until the remainder of the funding is in place

ACTION: Mr Philip Gough to Reapply to BMF for funds when invited to apply.

Ms S Pownall to look at LTA joining and access to funds.

Mr P Gough & Cllr Shackle to follow up on Sport England and Crowdfunding for grant applications.

Guidance notice for courts: The noticeboard is being refurbished and a new notice including priority use times is going up. Tennis club was advised to use the noticeboard.

Pickleball: Contact with organiser has taken place– see 5.7.22.

Mr P Gough mentioned that when courts are resurfaced the pickleball courts need orientating the correct direction.

It was suggested that charges be made for tennis when the resurfacing is done. Chair pointed out that it would need someone taking fees and unlocking the gate and prefers to keep it free.

11/7/22 New playground equipment (additional agenda point added by Chair).

The Dino Domain was installed in June and the new trampoline too. Both items well received by the children.

12/7/22 Pikes Marsh play area Maintenance checks carried out by Cllr T Saer reported same as previous.

ACTION: Identify paint for the mushrooms perhaps by looking up which company put up the Pikes Marsh area, then ask what to coat them with.

13/7/22 Correspondence

Grass grids for new gate area and adult play equipment. A quote for this has yet to be received. The clerk chased it up 10th July.

Request for football goals with nets: Reverted to football club to reply.

Antisocial behaviour: Cllrs wondered if the correspondees could help identify some perpetrators.

Scouts: Correspondence has been received informing the Committee of the annual skip for the Scout Jumble Sale.

Pickleball: An email in support of the pickleball was received from Mr A Andrewartha.

14/7/22 Events / Bookings

BMF Cllr Jackson has been communication with Peter Harris regarding next year. He asked specifically if they could have security outside as well as inside the event.

Concerns were expressed that there were not enough set-up volunteers this year especially no one monitoring the gate, not making sure speed limit adhered to, and the gate was not not closed in-between use.

Branches cut off trees an apology was received.

Concerns expressed that copies of keys have been made by BMF team.

ACTION: New keys need to be cut for main gate and tractor shed.

Organisers, Sportsground, and Police need meeting ahead of time.

Need to change wording on BMF hire agreement especially on setting up eg need gate.

Need to get lower branches in September. (has been delayed due to Covid)

Macmillan Mighty Hike events 2022 – 29-31st July

Coracle 6th August – risk assessment has yet to be received.

15/7/22 Finance

Donation to Scouts bridge/railing clean – Tony Waring contacted

Finance & Budget Monitoring Report – previously circulated – however, figures were incorrect . The chair had reworked figures and the new report and verifying bank statements were signed by Chairman and non signatory member as correct subject to further scrutiny to be made by Cllr Raymond.

ACTION: Cllr B Raymond is check figures.

A proposal to pay MTM Plant Sales by BACs to be reviewed 6 monthly was accepted by members within current limits.

16/7/22 Audit matters

The audit is currently with External auditors.

Internal Audit Review meeting to be held in October. Both Cllrs Pentney and Shackell absent and need confirmation they can do this.

17/7/22 Sports Ground Inspections

Councillor's report – Cllr R Shackell – see attached.

Items raised from previous inspections: adult exercise cross-trainer equipment repair.
ACTION: Peter Sanders to be contacted for arrival date.

Items requiring maintenance: Completion of tasks reported. The Coronation shelter has been repainted and roof repaired. Benches sanded and treated. Morphus scrubbed, barbecue slabs cleared.

Outstanding: Tractor shed. multisided bench in play area. metal bollards. big oak benches not treated, but need cleaning.

18/7/22 Contract works:

Works completed: grass cutting and grounds maintenance all carried out as required.

Operational Inspection reports These had been circulated prior to the meeting. N Norton's inspection form has been amended for the new equipment.

A suggestion was raised regarding the employment of private security for Friday nights.
ACTION: Contact police (grant) to see if we can use for security.

19/7/22 Brief information & exchange for next agenda items

20/5/22 Date of next meeting: Thursday 15th September 2022 – to be held at Bures Community Centre, Nayland Road at 7.30pm

Meeting closed at 21:15.

Future dates booked: 10th November 2022, 12th January 2023, 16th March, 11th May, 13th July, 14th September 2023.

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