

BURES JOINT SPORTSGROUND COMMITTEE

Minutes of the meeting held in the Garrad Room at Bures Community Centre 22nd September 2022.

Present: Cllr G Jackson (Chair), Bures St Mary - Cllr L Norton, Cllr S Pentney, Bures Hamlet – Cllr D Monk, Cllr B Raymond, Cllr R Shackell. Mr C Revell (ex-officio)
In attendance: Sue Pownall Clerk and RFO

1/9/22 **Apologies for absence.** Cllr M Welch, Cllr T Saer – holidays. Apologies accepted.

2/9/22 **Register of Interests and Dispensation Requests.** None

3/9/22 **Public forum.** no matters raised.

4/9/22 **Minutes.** Minutes of the meeting of 14th July 2022 to be confirmed and signed as a correct record (previously circulated).

5/9/22 **Matters arising which do not appear elsewhere on the agenda.**

a. Cllr Jackson reported that with the inability to find an agency with capacity to work with the young people on the sportsground, the grant from Suffolk Police and Crime Commissioner's Fund would be returned. Cllr Monk proposed and Cllr Pentney seconded a motion to return the funds by BAC .

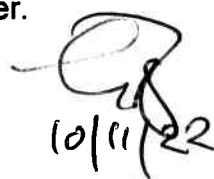
b. Dispersal Order. Cllr Jackson reported on the dispersal order, which had been first suggested in 2020, and was placed by police on 19 July 2022. Lifted after less than a week and was successful in relieving issues for Bures this summer. Cllr Jackson reported information shared by Mr P Watson, Babergh Community Safety officer, on the options available to help with ASB on the recreation ground. A decision was made to meet in April/Spring with the Police, Babergh and other interested parties to decide best way forward for next summer.

Peter Watson also explained the Public Space Protection Order which is a council tool (PSPOs) used to help tackle anti-social behaviour, with the aim of ensuring public spaces can be enjoyed free from anti-social behaviour. Notices need to go up advising and the area needs to be monitored which is not practical. Peter feels this would set us up to fail. He is willing to speak to anyone about this method of managing ASB. He also explained Community Protection Notices (CPN) which can be issued against a persistent antisocial behaviour perpetrators, and the failure to comply can lead to sanctions. The meeting was not aware of any known individuals causing the trouble. Mr Watson felt that the s35 Dispersal Order was the best way of managing large groups where ASB is a significant factor as was the case in Bures this Summer.

c. Cllr Norton confirmed that the keys used at Bures Music Festival had not been cut.

6/9/22 **Football Club Matters.**

a. The request for support for grass / fertiliser application has not been followed up by the Football Club. The meeting agreed not to pursue this matter.


10/11/22

b. Mr C Revell, ex-officio for the football club, to follow-up on the outstanding invoice for the CCTV.

7/9/22 **Cricket Club Matters.** No matters raised.

8/9/22 **Tennis Club Matters.**

Plans for re surfacing: Cllr Jackson submitted at grant applications to Babergh Community Development Fund for £20,000, with a decision 1 October 2022. Other funds include: £2,000 CIL which has already been transferred from the BSMPC account, Tennis club application for £2,000 from BMF, plus funds held by the BMF from the 2019 application for funds for this project. Cllr Monk proposed adding £2,000 from the Grounds maintenance budget, seconded by Cllr Norton. Cllr Jackson reported that the £10,000 Sports England grant had been unsuccessful as Bures is not a deprived area. Three quotes had been received for the resurfacing and Premier Sports Surfacing was the preferred quote. Due to the failure of the Sport England application, the Committee still need additional fundraising to carry out the project. The Committee agreed to launch a Crowdfunder campaign.

LTA membership - Sports England grants need the Committee to be member of a sports membership. Cllr Jackson or Ms Pownall to follow up with Suffolk LTA.

9/9/22 **Pikes Marsh play area.**

Maintenance checks – Awaiting report from Cllr Saer.

10/9/22 **Correspondence**

a. **Private security for sportsground** – The committee had received information from Kyle Porter who works in private security. Cllr Shackell suggested that Kyle Porter be approached to get a price, his response time etc. Another suggestion, as an alternative could be the Babergh seasonal ranger, Luke Riggey, although he is not private security and is without the brief to intervene in ASB incidents.

b. The AOB ranger, Luke Riggey, has not provided reports this year. It was agreed that Amy and Robin's reports last year were useful and that, if a ranger is appointed next year, we would request reports.

c. **Recycling area** – Cllr J Aries, Bures St Mary Parish Council, suggested a big A board to be placed at the centre when it was full. Cllr Jackson to follow up with Atlas signs.

d. **Openair Theatre** – Cambridge Touring Productions – to follow up.

11/9/22 **Events / Bookings.**

The updated event hire form to be used in 2023 was agreed by the Committee. However, a separate hire form is to be used with Bures Music Festival (BMF), as previously decided. This form is discussed with BMF organisers especially the addition of gate supervision during set up, the possibility of security outside the area. Both parties are to agree the form beforehand.

RST SC2 event is booked 11th September 2023 – all day event.

MacMillian Mighty Hike 27th – 30th July 2023 (4 days). Ms Pownall to clarify the number of days needed due to clearing site. Mr C Revell to get football gate codes so they are available for the event.

12/9/22 Finance.

- a. Finance & Budget Monitoring Report – circulated
- b. Bank reconciliation report and verifying bank statements – circulated and signed by Chairman and non-signatory member.
- c. A VAT claim went in for £2608.93, which will show in November figures.
- d. Bures St Mary Parish Council 2021 Financial Regulations & Standing Orders were accepted by members.
- e. The donation to Scouts for bridge/railing cleaning will be made following completion during their October program.

13/9/22 Audit matters.

- a. The External Audit remains outstanding.
- b. Internal Audit Review meeting on 10th October is to be attended by Cllrs Pentney and Shackell with the Internal Auditor.

14/9/22 Sports Ground Inspections and maintenance.

Councillor's report – Cllr Monk (see attached)

Reports on items raised from previous inspections confirmed that the adult exercise cross trainer equipment has been repaired and is being used.

Volunteer work and items still requiring maintenance. Cllr Pentney has started repainting the tractor shed. Paint is available for the yellow poles. The multi-side bench still needs treating and the oak benches need rubbing down. The barbecue is yet to be mended. The materials for the volunteer work cost £151.65. The Committee on the maintenance budget by not paying for labour.

Car park fence is about 30 years old and there are several posts rotten. Cllr Jackson proposed a crash barrier and hedge. Cllr L Norton is to create a test hole to see if planting is viable. An alternative could be planters. The price of a crash barrier is to be investigated.

Tree work required in the Autumn: the oaks on the millennium path need lower branches removed. Cllr Norton offered to do the work under the advice of Mr K Jackson, the tree warden.

15/9/22 Contract works.

Works completed: grass cutting and grounds maintenance all carried out as required.

Operational Inspection reports. August report had not been received prior to the meeting.
Ms Pownall to follow up.

16/9/22 **Brief information & exchange for next agenda items**

No items raised.

Date of next meeting: Thursday 10th November 2022 – to be held at

Bures Community Centre, Nayland Road at 7.30pm

Meeting closed at 21:05

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10th November
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