

BURES ST MARY PARISH COUNCIL - TRAINING RECORD

This document will be updated regularly – contact the Parish Clerk for latest version (Tel: 01787 227750)

| Name of the Course | Training Body | Venue | Who attended | Date & Time |
|-----------------------------------|----------------------|---------------|--|------------------------|
| Councillor Training | SALC | SALC Offices | Cllr Aries, Fairbairn | June 2019 |
| Cemetery Management | ICCM | EALC Offices | Cllr Aries, Clerk | 16.07.2019 |
| Planning Law Basic Survival Guide | LLG Legal Training | London | Cllr Jackson | 07.10.2019 |
| Adult Mental Health Aware | MHFA England | C Centre | Clerk | 02.09.2019 |
| Memorial Management | ICCM | EALC Offices | Cllr Aries, Clerk | 09.09.2019 |
| Social Media | EALC | EALC Offices | Clerk | 01.10.2019 |
| Health & Safety | SALC E-learning | Online | Cllr Fairbairn | Feb 2020 |
| GDPR | EALC E-learning | Online | Clerk | Feb 2020 |
| APM/AGM Meetings | EALC | EALC Offices | Clerk | 13.02.2020 |
| Standing Orders | EALC | EALC Offices | Cllr Aries, Clerk | 04.03.2020 |
| Health & Wellbeing | EALC | Online Forum | Clerk, Cllrs Fairbairn, Sills, Aries, Jackson, Saer | 11.06.2020 |
| Planning Seminar | Birketts | Online Forum | Cllr Jackson | 26.08.2020 |
| Planning Webinar | SALC | Online | Cllrs Fairbairn, Aries | 10.09.2020 |
| Planning Webinar | SALC | Online | Cllr Jackson | 14.10.2020 |
| Climate Change Conference | EALC | Online Forum | Clerk, Cllr Jackson | 28.01.2021 |
| Youth Engagement Conference | EALC | Online Forum | Clerk | 28.04.2021 |
| Dementia Friends | EALC | Online Forum | Cllr Jackson, Aries, Clerk | 21.09.2021 |
| Suicide Prevention | EALC | Online Forum | Cllrs Jackson, Aries | Sept 2021 |
| Data Protection | SALC | Online Forum | Clerk | 15.11.2021 |
| Data Protection | SALC | View of Forum | All Councillors | 18.11.2021 |
| Flatford Wildlife Garden | AONB | Flatford | Cllr Aries, Jackson | 13.07.2022 |
| 20s Plenty Webinar | EALC | Online | Cllr Aries | 27.07.2022 |

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|--------------------------|----------------------|----------|----------------|------------|
| Road Safety Conference | Suffolk Constabulary | Kesgrave | Cllr Aries | 29.07.2022 |
| Code of Conduct | SALC | Online | Cllr Aries | 19.10.2022 |
| Councillor Modules | SALC | Online | Cllr Fairbairn | 08.12.2022 |
| Councillor Modules | SALC | Online | Cllr Koeck | 15.12.2022 |
| Councillor Modules | SALC | Online | Cllr Fairbairn | 16.12.2022 |
| Councillor Modules | SALC | Online | Cllr Koeck | 19.01.2023 |
| Election Briefing | EALC | Online | Cllr Aries | 24.01.2023 |
| Planning E-Learning | SALC | Online | Clerk | 31.01.2024 |
| New Clerk Basics Modules | SALC | Online | Clerk | 16.01.2024 |
| New Clerk Basics Modules | SALC | Online | Clerk | 12.02.2024 |
| New Clerk Basics Modules | SALC | Online | Clerk | 19.02.2024 |

Reviewed: 19th May 2022 – for regular updating – updated 17.04.2024